



Roberts Elementary Academic Honesty Policy

At Roberts Elementary we encourage all students to demonstrate principles of *Academic Honesty* as an essential part of their involvement in the Primary Years Programme. As a school community we promote academic honesty in a positive and practical way across our school and stress the benefits of properly conducted academic research and a respect for the integrity of all forms of work. We encourage our students to be:

- Inquirers – who acquire the skills necessary to conduct inquiry and research
- Knowledgeable – who explore concepts, ideas, issues and perspectives
- Principled – who act with integrity and honesty, take responsibility for their own actions
- Open-minded – who are accustomed to seeking and evaluating a range of points of view
- Risk takers – who are articulate in defending their beliefs.

Academic honesty is promoted to instill integrity, assist in character development and to develop principled students. In order to promote academic honesty Roberts students will be taught: how to use the library and internet, how to cite sources, procedures for using note-facts, the meaning of plagiarism and how to avoid it. This is done by showing examples of honest and dishonest behavior, proper resource citation, and through implementing the proper use of privacy folders. Academic honesty is assessed through observation and by watching for the following behaviors: the use of words not typically found in a student's vocabulary, the copying of identical sentences, and unethical behavior during testing.

Academic dishonesty includes looking at another student's paper during a test, giving or getting information about a test before or while taking the exam, or using a book or notes during a test. Independent work that was not completed independently, as well as inappropriate assistance from parents or tutors, will constitute academic dishonesty as well. Copying, plagiarism, or forging a parent's signature will be considered academic dishonesty.

Consequences for not following the academic honesty policy include the following: completing a behavior reflection (required), being placed on behavioral contracts, redoing the assignment or test with a notation in the gradebook, and/or being placed on improvement plans.

The academically honest student agrees to:

Do his/her own authentic work

Acknowledge others' work, including group work

Acknowledge information that is used from a variety of sources

Acknowledge reference materials in a bibliography

The academically honest student agrees not to:

Copy from another student

Do homework for another student

Give another student his/her own work to copy.